# CODE OF CONDUCT





Addwrap Packaging Private Limited is committed to upholding the highest standards of ethics, integrity, and professionalism in all of our business dealings. To ensure that we meet these standards, we have established a comprehensive Code of Conduct that outlines the ethical principles and values that guide our actions and decisions.

Our Code of Conduct applies to all employees, officers, directors, and agents of Addwrap Packaging Private Limited, including all subsidiaries and affiliated companies. We also expect our suppliers, contractors, and other business partners to adhere to similar standards of conduct and ethics.

#### 1.Compliance with Laws and Regulations

Addwrap Packaging Private Limited is committed to complying with all applicable laws and regulations in all countries where we operate. Our employees and representatives must comply with all applicable laws and regulations, including those related to antibribery, anti-corruption, antitrust, data protection, intellectual property, and environmental protection.

## 2.Business Conduct

We are committed to conducting our business with honesty, integrity, and transparency. We will not engage in any fraudulent, deceptive, or misleading practices, and we will not offer or accept bribes or kickbacks in any form. We will not engage in any illegal or unethical business practices, and we will respect the intellectual property rights of others.

#### 3.Conflict of Interest

Addwrap Packaging Private Limited expects its employees to avoid any actual or potential conflicts of interest that may arise between their personal interests and those of the company. Employees must disclose any potential conflicts of interest to their immediate supervisors or HR department. Employees should not use their position at Addwrap Packaging Private Limited to obtain personal gain or advantage.

#### 4. Equal Opportunity and Diversity

Addwrap Packaging Private Limited is committed to providing equal opportunities to all employees and job applicants. We do not discriminate based on race, color, religion, gender, sexual orientation, age, or disability. We value diversity and strive to create a work environment that is inclusive and respectful of all individuals.

### 5.Health and Safety

Addwrap Packaging Private Limited is committed to providing a safe and healthy work environment for all employees. We comply with all applicable health and safety laws and regulations and provide training and resources to employees to ensure their safety and well-being.

## 6.Confidentiality and Data Protection

Addwrap Packaging Private Limited handles sensitive and confidential information, and we expect our employees to maintain the confidentiality and security of this information. We also comply with all applicable data protection laws and regulations, and we take appropriate measures to protect personal data.

# 7.Reporting and Investigation

Addwrap Packaging Private Limited encourages employees to report any concerns or potential violations of our Code of Conduct. We have established reporting channels and procedures to ensure that concerns are investigated and addressed in a timely and appropriate manner. We prohibit retaliation against employees who report concerns or participate in investigations.

# 8.Compliance with the Code of Conduct

All employees of Addwrap Packaging Private Limited are expected to comply with this Code of Conduct. Failure to comply with this Code of Conduct may result in disciplinary action, up to and including termination of employment.

